



STATE OF NEVADA
COMMISSION ON PEACE OFFICERS' STANDARDS AND TRAINING
Records and Certification Section
 5587 Wa Pai Shone Avenue
 Carson City, Nevada 89701
 (775) 687-7678*Fax (775) 687-4911

COURSE AMENDMENT FORM

Agency Name _____
 Agency Street Address _____
 City _____ State _____ Zip _____
 Phone _____ Fax _____ E-mail _____

This information is to advise the Executive Director of POST that the following changes have been made to the original certified course.

Course Certification Number _____ Course Hours _____ Date Certified _____

Course Title _____
 Changes Include: *(Please check those that apply)*

- Course Certification Number Update _____
- Course Instructor(s) _____
- Student Contact Hours _____
- Course Content _____
- Course Co-Sponsorship _____
- Facility Location _____

I am aware of the provisions of NAC 289.310 that requires that the below listed documents must be sent to the Commission Executive Director within 15 working days after the completion of a course on a form approved by the Commission Executive Director:

- (a) An official POST roster of the peace officers who attended the course;
- (b) Pass / Fail test results on the roster; and
- (c) An evaluation of the course by each peace officer who attended the course.

The above changes have been made with my knowledge and hereby make amendments to this lesson plan or course. I understand that this information will augment our original lesson plan, which will remain in effect until such time as the course is de-certified pursuant to NAC 289.310.

Single Point of Contact

Name	Signature	Title	Date

Agency Administrator or Designee

Name	Signature	Title	Date

Agency Legal Advisor

Name	Signature	Title	Date

POST USE ONLY – DO NOT WRITE IN THIS SPACE			
Date Received _____	Date Reviewed _____	Processing Performance Indicator _____	
Reviewed by _____		<input type="checkbox"/> Copy to Originating Agency _____	
		<input type="checkbox"/> Records & Certification _____	
Approved by _____		<input type="checkbox"/> Data Entry _____	
		<i>Richard P. Clark, Executive Director</i>	Date _____